

INVITATION FOR BIDS

1. **Department of Immigration and Citizenship Services (DoICS)** has budgeted funds in its 2026-2027 Other Recurrent Transaction (ORT) to procure Motor Cycles, Dinghy, and Fuel Bowser Trailer, and therefore invites sealed bids from eligible and qualified bidders to enter into Agreement as follows:

Supply and Delivery of Motor Cycles, Dinghy, and Fuel Bowser Trailer

Lot No.	Description	Ref. Number	Delivery Period
1	Supply and Delivery Motor Cycles	IM/01/81/29	30 Days
2	Supply and Delivery Dinghy	IM/01/81/29	30 Days
3	Supply and Delivery Fuel Bowser Trailer	IM/01/81/29	30 Days

2. Bidding will be conducted through Open Tendering procedures to authorized Suppliers as specified in accordance with the Public Procurement and Disposal of Public Assets Act No. 7 of 2017 and Procurement Regulations of Laws of the Republic of Malawi.
3. The bids will be opened in the presence of the bidders or their legal representatives in the **Conference Room.**
4. Closing and opening of bids will be on **25th, November 2026 at 10:00 hours** local time in the **Conference Room.**
5. Interested eligible bidders may obtain further information from the Procurement and Disposal Unit and inspect the Bidding Document at the address given below at 9(a) from **8:00 12:00 noon and 13:30 to 16:00 hours** local time (Monday to Friday), except public holidays and weekends.
6. A complete set of Bidding Document in English language may be purchased by the interested bidders upon payment of non-refundable fee of **MK20,000.00** in cash through our Accounts Cash Office (Room 63). Please bring a cash receipt as a proof of payment for collection of bids from the address shown in 8(a) below.
7. Bids must be delivered to an address shown in 8(a) below on or before **25th, November 2026 at 10:00 hours local time.**
8. (a) Address of Bids Inspection, Clarification, Issuing Documents, Payment and Submission of bids:

   The Procurement and Disposal of Assets Unit (Room 63)
   Department of Immigration and Citizenship Services
   P.O Box 331, Blantyre.

Signed
The Chairperson
Internal Procurement and Disposal Committee
Department of Immigration and Citizenship Services
P.O Box 331,
Blantyre.